

# ***SUMMERNATS***

## **EXHIBITOR INFORMATION MANUAL**

**Summernats PTY LTD**

**30<sup>th</sup> October 2023**

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## 1. KEY CONTACTS

Company	Title / Product	Contact Information
Media Scrum	Commercial Sales Manager	Tegan Smith M: 0420307168 E: <a href="mailto:tegan@mediascrum.com.au">tegan@mediascrum.com.au</a>
Summernats	Event Coordinator / Food & Beverage	Shail Vaidya E: <a href="mailto:commercial@summernats.com.au">commercial@summernats.com.au</a> W: <a href="http://www.summernats.com.au">www.summernats.com.au</a>
PremiAir Hire	Electrical Equipment	Ph: 1300 WE HIRE E: <a href="mailto:canberra@premiair.net.au">canberra@premiair.net.au</a>
SBX	Internal Stand Build	Kerry Marshall Ph: 02 6239 1028 E: <a href="mailto:kerry@sbx.biz">kerry@sbx.biz</a> W: <a href="http://www.sbx.biz">www.sbx.biz</a>
Barlens	External Stand Build	Frank Batticciotto Ph: 0424 173 292 E: <a href="mailto:frankbatticciotto@barlens.com.au">frankbatticciotto@barlens.com.au</a> W: <a href="http://www.barlens.com.au">www.barlens.com.au</a>

## 2. EVENT INFORMATION

The Street Machine Summernats 36 proudly supported by Rare Spares Event will be held at the following site.

Event Site	Address	Event Activity
Exhibition Park in Canberra (EPIC)	Flemington Rd &, Northbourne Ave, Mitchell ACT 2911	Main Event Precinct

## 3. EXHIBITOR INFORMATION

### Accreditation

Commercial Participants will receive an allocated number of Summernats 36 accreditation wristbands. These accreditation wristbands provide daily entry to the Event and are for use of Commercial Participants and their staff only.

Additional accreditation can be purchased through your online exhibitor portal or by contacting the Commercial Sales Manager.

Supply of Summernats 36 accreditation to anyone other than those engaged in the commercial Event activities is an offence. Fraudulent use (including copying, or manufacturing of replica wristbands, tickets or windscreen stickers) of these passes may result in legal action by the Organiser and/or Australian Federal Police.

## Accreditation Collection

Accreditation collection is located at Canberra Park. Both Bump in and Event accreditation can be collected from Summernats Accreditation Office during the times listed below.

All staff working on your site must be present to collect their accreditation wristband and will not be issued unless the staff member is there to collect. Noting ID will check at time of collection.

Accreditation Collection Location:

Canberra Park [Corner Federal Highway and, Old Well Station Rd, Gungahlin ACT 2912](#)

Accreditation Collection Times:

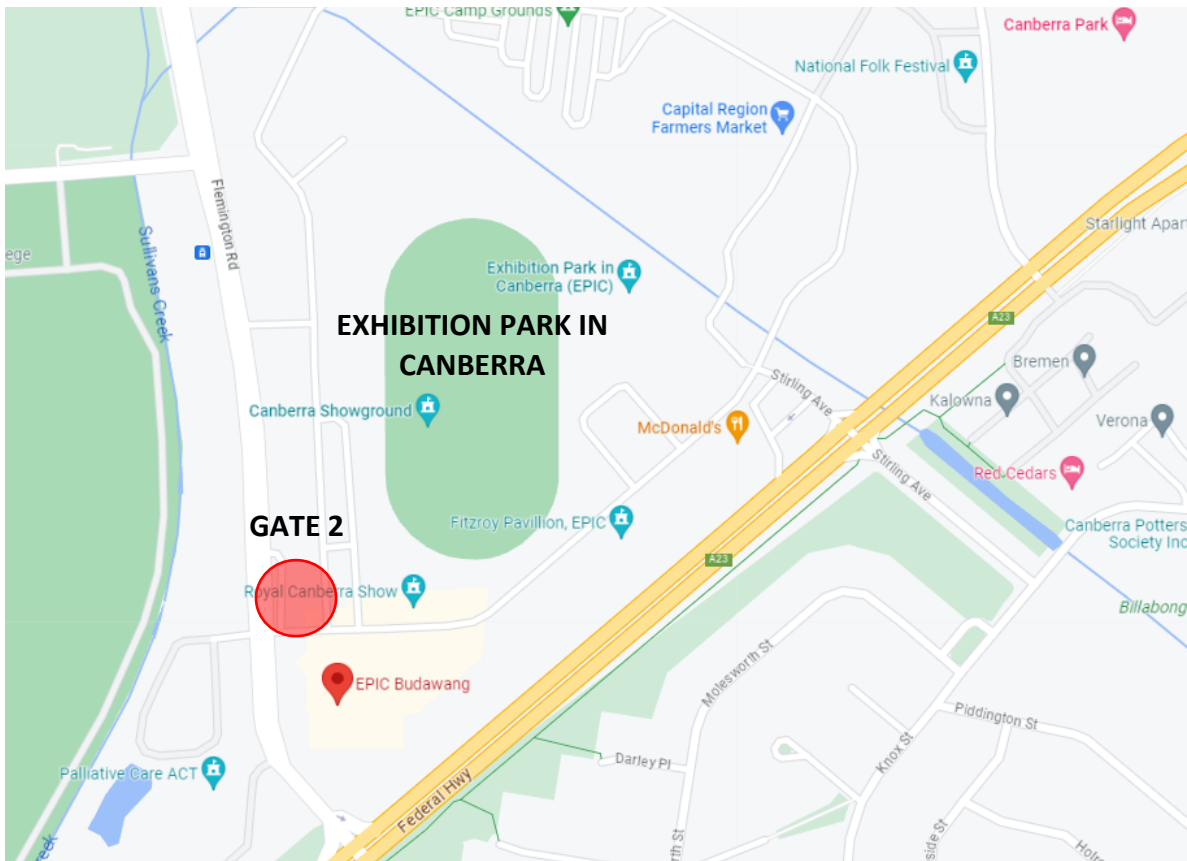
Date	Accreditation Open Times
Tuesday 2 <sup>nd</sup> January 2024	9am – 5pm
Wednesday 3 <sup>rd</sup> January 2024	6am – 5pm
Thursday 4 <sup>th</sup> January 2024	7am – 5pm
Friday 5 <sup>th</sup> January – Saturday 6 <sup>th</sup> January 2024	9am – 6pm
Sunday 7 <sup>th</sup> January 2024	9am – 11am

## Venue Access

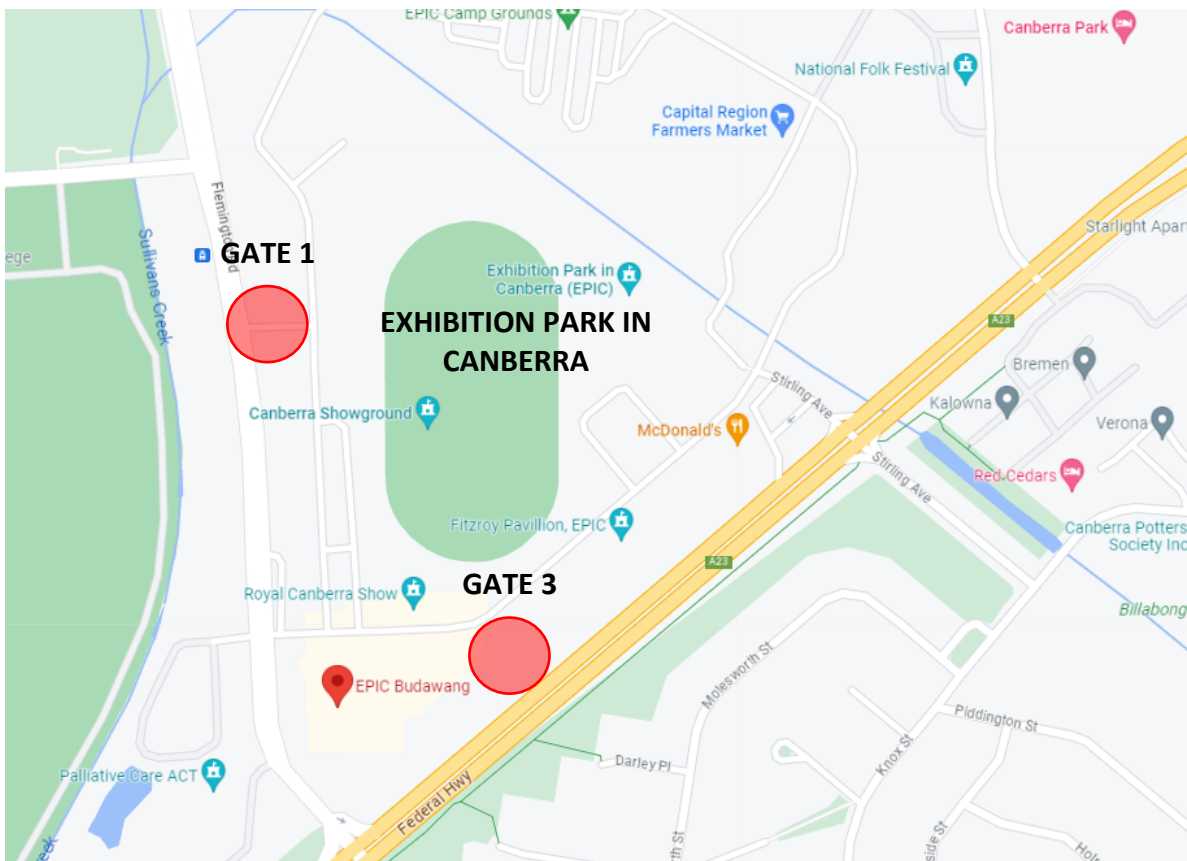
The following accreditation types and entry locations are to be used gain access to the Summernats site during Bump In and Event days.

Phase	Entering via	Accreditation Required	Access Gate
Bump In	Vehicle	Bump In Pass	Gate 2
Event Days	Vehicle	Event Wristband & VAPP	Gate 1 & 3
Event Days	Foot	Event Wristband	Gate 2

## Bump In Site Access



## Event Days Site Access



## Vehicle Access and Parking

Vehicle Access and Parking Passes (VAPP's) will be allocated to Commercial Participants in line with your site contract.

Vehicles will not be permitted through the site entry gates without a valid pass. Vehicles parked inappropriately may be towed at the discretion of Summernats Management.

The following VAPP's will be allocated to Commercial Participants by the Commercial Sales Manager.

Vehicle Pass Type	Parking Location	Information
Bump In Pass	Available in all existing car parks within the venue. Vehicles are not to be left in exhibition spaces.	Allows venue access for bump in Tuesday and Wednesday, and must be collected from the accreditation collection point.  Vehicles with this pass will gain access again after 3:30pm Sunday.
P1 Parking Pass	P1 Car Park (external)	Vehicles with a P1 Parking Pass are to park in the P1 Car Park, located at Gate 7. Access is via Old Well Station Road off the Federal Hwy.
Gate 3 Parking Permit	Located behind the Rare Spares and Meguiar's Judging Pavilion	Vehicles with Gate 3 Parking Permit will have access between the hours of 7:30am – 9:30am and 4:30pm – 6:30pm, only.  Access outside of these times is not permitted.
P4 Parking Pass	Located in the P4 Car Park, opposite Gate 2.	P4 Parking Passes are issued at the discretion of Summernats Management.
Onsite Service Vehicle Pass	Located behind the Rare Spares Pavilion and Meguiar's Judging Pavilion	Vehicle with an Onsite Service Vehicle Pass can access through Gate 1 as the 24-hour gate and Gate 3 between the hours of 7:30am – 9:30am and 4:30pm – 6:30pm.
Trader Static Pass	On Trade Site for display purposes only	Refer to section 3.4.4 below

## 3.1.1 Additional Parking

Additional parking can be purchased at a rate of \$45 per car (maximum two per commercial participant).

## 3.1.2 Trailer Parking

Trailer parking is available free of charge in the designated Trailer Parking located in the P1 Car Park, with access via Old Well Station Road, off the Federal Hwy. Trailers must NOT be parked onsite and may be towed at the discretion of Summernats Management.

## 3.1.3 Food Vendor Deliveries

Food Vendors with supplier deliveries will require accreditation and access is restricted between 4:00am – 7:00am each day. Suppliers MUST contact the [Summernats Office](#) to arrange accreditation.

## 3.1.4 Trader Static Vehicle

A 'Trader Static' is a vehicle parked on a trade site for display purposes only and is not to be moved at any stage throughout the event. These vehicles MUST fit within your allocated site and will be given a 'Trader Static' sticker, which is to be placed on the windscreen for the duration of the event.

Static Vehicles are not to leak oil, water or petrol. Any leakage is expected to be absorbed and cleaned so as not to stain the floor surface. All vehicles displayed on a gradient (e.g. one set of wheels on a ramp) must be blocked off to public access. If the display has the vehicle totally off the floor level, the vehicle must be secured to ensure no movement can occur.

All display vehicles MUST have their:

- Fuel tanks well sealed,
- Ignition keys removed from the vehicle,
- Correct credentials issued by Summernats Management.

All indoor static vehicles must be in place by 3:00pm Tuesday 2<sup>nd</sup> January 2024 and are NOT to be moved until the pavilion is clear of the public after 2:30pm Sunday 7<sup>th</sup> January 2024.

A spotter MUST be used to assist the safe movement of the vehicle and to ensure the safety of pedestrians.

Static vehicles are not permitted to cruise.



## Key Dates

### 3.1.5 Bump In & Bump Out Dates & Times

The following bump in and bump out times are available for all Commercial Participants.

		Date	Time	Site Access
Bump In	Static Cars	Tuesday 2 <sup>nd</sup> January 2024	10am – 3pm	Gate 2
Bump In	Trade Sites	Wednesday 3 <sup>rd</sup> January 2024	8am – 6pm	Gate 2
Bump Out	All	Sunday 7 <sup>th</sup> January 2024	3pm – 7pm	Gate 3

### 3.1.6 Event Dates & Times

Summernats 36 will be operational on the following dates and times.

Date	Gate Open Times
Wednesday 3 <sup>rd</sup> January 2024 *Pre purchased campers ONLY	9am – 10pm
Thursday 4 <sup>th</sup> January 2024	11am – 10pm
Friday 5 <sup>th</sup> January 2024	9am – 10pm
Saturday 6 <sup>th</sup> January 2024	9am – 10pm
Sunday 7 <sup>th</sup> January 2024	9am – 5pm

### 3.1.7 Trading Dates & Times

All sites must be open, operational, and staffed at all times during the hours as set out below. Please note outdoor sites are required trade to the below times but may also operate outside these hours if desired.

Location	Date	Time
Indoor	Thursday 4 <sup>th</sup> January 2024	11am – 5pm
	Friday 5 <sup>th</sup> January 2024	9am – 5pm
	Saturday 6 <sup>th</sup> January 2024	9am – 5pm
	Sunday 7 <sup>th</sup> January 2024	9am – 2pm

Outdoor	Thursday 4 <sup>th</sup> January 2024	11am – 6pm
	Friday 5 <sup>th</sup> January 2024	9am – 6pm
	Saturday 6 <sup>th</sup> January 2024	9am – 6pm
	Sunday 7 <sup>th</sup> January 2024	9am – 3pm

## Event Program

The event program will be available on the [Summernats website](#) closer to the event.

## Trade Site Location

Refer to the provided site plan. Your stand location is marked with your company name.

## Site Rules

### 3.1.8 Bump In

During Bump In, Commercial Participants are required to comply with the following site rules.

- The site speed limit is 20km/h and is enforceable by the Australian Federal Police
- All persons onsite during bump in MUST wear appropriate PPE including hi-vis vests, closed toe shoes
- All plant must be operated by licensed operators
- All portable electrical equipment must be tested and tagged prior to bringing it to site
- Riding unrestrained in the back of utilities, running boards of vehicles, up on forklifts and moving of forklifts whilst persons are on the tines (whether in a cage or not) is not permitted.
- All entrances, aisles and emergency exits within indoor sites must be kept clear at all times
- Any Commercial Participant or vehicle must follow instructions given by event organisers and security
- Once vehicles and trailers have finished being unloaded, they are to be moved to a parking area immediately. No vehicles or trailers are to be parked in the event / trade area.
- All large trucks or trailers must be off site by 3pm Tuesday 2<sup>nd</sup> January.
- Bump in prior to Tuesday 2<sup>nd</sup> January must be arranged with the Event Organiser.

## 3.1.9 Bump Out

Bump-Out commences 30 minutes after the exhibition pavilions have closed.

- The site speed limit is 20km/h and is enforceable by the Australian Federal Police
- All persons onsite during bump out MUST wear appropriate PPE including hi-vis vests, closed toe shoes
- All plant must be operated by licensed operators
- All portable electrical equipment must be tested and tagged prior to bringing it to site
- Riding unrestrained in the back of utilities, running boards of vehicles, up on forklifts and moving of forklifts whilst persons are on the tines (whether in a cage or not) is not permitted.
- All entrances, aisles and emergency exits within indoor sites must be kept clear at all times
- Please ensure that all stock and merchandise are easily identifiable and in one place to reduce the risk of goods being lost or damaged during this period.
- Vehicles without event credentials will not be able to access site until after 5:30pm Sunday.

## Cleaning & Waste

### 3.1.10 Trade Stand Cleaning

All Commercial Participants are responsible for the removal of their own rubbish and waste materials during the bump in, event and bump out periods. Recycling and general waste bins will be provided for the disposal of rubbish and waste materials. Commercial Participants are required to comply with the Summernats Sustainability Policy and recycle appropriate materials.

Cleaning of your trade stand during the bump in, event and bump out phases is the responsibility Commercial Participants and is not a contracted task to event cleaners.

During the event, Commercial Participants are required clean their stand each morning and evening and rubbish must be placed in the bins provided. All entrances, aisles and emergency exits within indoor sites must be kept clear at all times.

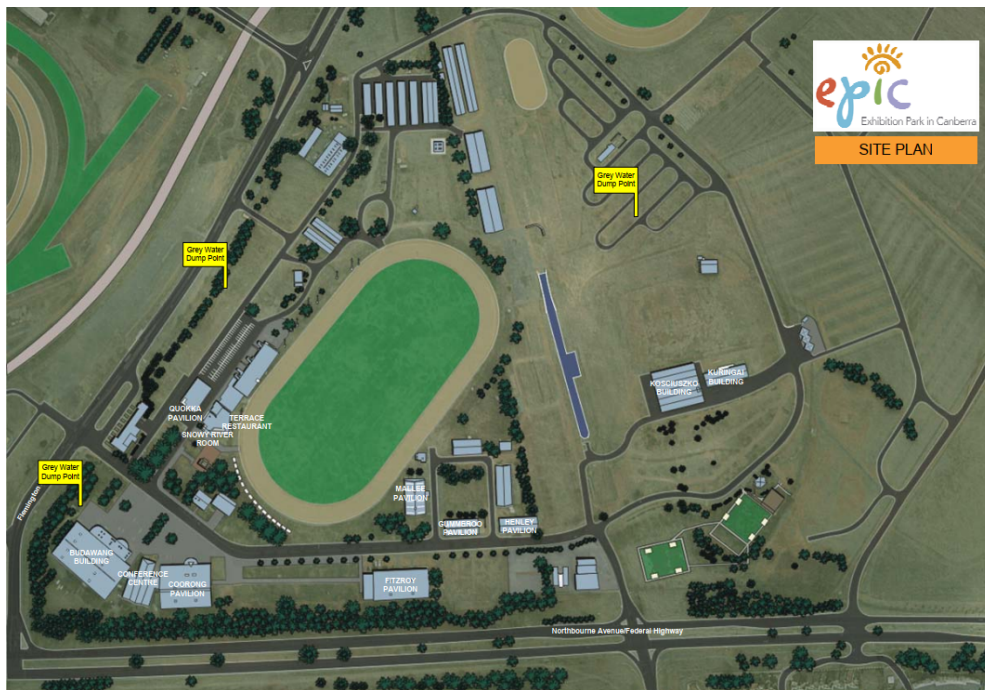
During Bump Out, Commercial Participants must ensure that all tape and waste is removed from their site. The cost of the removal of rubbish left within sites will be charged to the Commercial Participant. Any damage to the venue or installations by a Commercial Participant or someone acting on behalf of a Commercial Participant must be made good to the satisfaction of the venue at the Commercial Participant's cost.

### 3.1.11 Liquid Waste / Sullage

In accordance with ACT Health requirements, liquid waste must be disposed of correctly. Each Commercial Participant is responsible for the correct storage and disposal of liquid waste. Three sullage points are located within the venue.

1. Left of the Budawang Car Park
2. Tuff Street Camping
3. Torque Camping

## EPIC Sullage Points



Disposal of liquid waste in storm water drains is an offence liable to prosecution.

All oil MUST be returned into its original container and left by the bins provided in your area. Waste oil must not be put into plastic bags or cardboard boxes. Anyone found to be doing so will be charged a premium for disposal.

Cleaning and/or disposal charges will be billed against any commercial participant not removing all waste at the conclusion of the Event. The non-removal of waste or failure to comply with Health Regulations may result in exclusion from future Events.

## Workplace Health & Safety

Summernats Pty Ltd is committed to providing a safe work environment for all employees, contractors and service providers.

Health and safety at work is both an individual and shared responsibility of all employees and contractors, and we will provide opportunities for employees, contractors, and their staff to participate in safety meetings which provide a means for any safety issues to be raised and resolved as and when they occur.

Commercial Participants are reminded of their obligations under the Workplace Health and Safety Act to ensure the safety of all persons. THE AREA OF THE SHOW IS A WORKPLACE under the terms of the Act. The reporting of hazardous conditions is essential, and all employees and service providers must ensure that they are not exposed to dangers which could result in injury.

### 3.1.12 WHS Site Induction

All personnel, including staff, suppliers, and delivery drivers onsite during the bump in, event and bump out periods are required to complete the online induction prior to arrival, the link for the same will be sent closer to the date.

### 3.1.13 Employer Responsibility

Employers are required to ensure the health and safety of everyone at the workplace. This means:

- Making the workplace safe for its staff so far as reasonably practicable;
- Ensuring the safe use, handling, storage or transport of equipment and substances;
- Providing sufficient information, instruction, training and supervision;
- Ensuring healthy and safe systems of work are in place;
- Ensuring operators of complex or potentially dangerous equipment or processes are appropriately trained and, where necessary, properly certificated; and
- Ensuring non-employees – visitors and members of the public – are not exposed to health and safety risks of workplace activities or processes.

### 3.1.14 General

- Persons in control of workplaces used by non-employees or members of the public must ensure a healthy and safe environment exists.
- Manufacturers, designers, importers and suppliers of plant or substances must provide such items to a reasonable and acceptable standard. Any product-specific health and safety information must also be made available.
- Visitors to the workplace must obey safety directions and comply with the standards applied in that workplace.

### 3.1.15 Ladders

Use of ladders will be strictly policed and standing on the top rung of the stepladders, or use of chairs to gain access to heights, are unacceptable work practices.

### 3.1.16 Emergency Evacuation

In the event of an Emergency Evacuation, all Commercial Participants will follow directions of Summernats Security.

Emergency Evacuation Plans are displayed within each indoor venue.

Summernats accepts no responsibility for loss claims, financial or otherwise following an event marred or ruined by an emergency evacuation.

### 3.1.17 First Aid

The two first aid locations are located at Drifting & Gate 2.

In addition to the first aid locations, in the event of an accident or injury please contact the nearest Summernats staff member or Security Officer who will communicate to the on-site event medical personnel. All accidents must be reported to Summernats Management.

## 3.1.18 Power and Electrical

All portable electrical equipment must be tested and tagged in accordance with the Workplace Health and Safety Regulations and AS/NZS 3760-2010 prior to bringing it to site. All testing and tagging records on electrical equipment must be current and up to date.

Any electrical equipment found to be untagged must be tested and tagged or removed from the site immediately. If in the case that you require onsite test and tag services, you will need to present to the Summernats Info Desk where you will be directed to an electrician. This service will incur a small fee.

The use of double- adaptors is prohibited at Summernats at all times, as they cannot be legally tagged and tested. The use of power boards is acceptable so long as they too are tagged and tested.

When using any electrical equipment Commercial Participants must;

- Follow safe work practices at all times
- Whenever possible keep all electrical leads off the floor/ground
- Cover electrical leads with cable covers when it is not possible to keep leads off the floor/ground
- Not allow any motorised equipment to drive over leads
- Wear the appropriate PPE

DO NOT remove any danger tag from any electrical equipment in order to use the equipment. Removal of tags is a breach of the Workplace Health and Safety Legislation.

## 3.1.19 Prohibited Items

Prohibited items as listed below are not permitted on site. Vehicle inspections will occur at all entry gates:

- Alcohol purchased outside of Summernats event grounds
- Illicit substances and paraphernalia, including unidentifiable substances.
- Canisters of Nitrous Oxide or CO2
- Fuel of any type
- Glass bottles
- Motorcycles
- Motorcycle club colours
- Flares, fireworks, explosives or any fire twirling equipment
- Weapons or explosives of any description
- Fires, candles or open flames

- Airhorns / sirens
- Generators
- Protest paraphernalia and banners
- Any clothing that could be mistaken for event personnel including hi-vis
- Pools and Spas
- Professional photography equipment
- Drones or any other remote-control devices
- Clothing bearing any racist language or images.
- Skateboards, scooters, roller-skates, bicycles, motorbikes, segways, hoverboards – motorised or non-motorised.
- Golf carts or any personal motorised vehicles
- Motorised eskies
- Gas bottles heavier than 9 kilograms (inclusive of gas)
- Kettles, toasters, fridges over 180L
- Furniture that is not willing to be taken home
- Platforms, structures or materials to be used to erect platforms or other viewing platforms
- Anything that the event organiser reasonably considers will obstruct the view or jeopardise the safety, comfort or experience of other patrons
- Animals other than animals recognised as assistance animals under the Disability Discrimination Act 1992 (Cth) - Summernats and/ or Security Guards may request evidence.
- Lasers
- Loud Hailers / Megaphones
- Spray cans of paint
- Any other item that Event Personnel consider illegal or dangerous

## **Trade Site Requirements**

### **3.1.20 Sound Levels**

Sound levels from microphones, car audio, television, any type of spruiking is to be kept at a comfortable level for Commercial Participants on the perimeter of your stand. Failure to limit your audio volume to a comfortable level may result in the closure of your trade stand and/or exclusion from further events.

### **3.1.21 Trade Site Height and Appearance**

Sites and or items must not exceed 2.4 metres in height without prior approval by the Event Organiser. Walls of all sites must present a clean appearance from aisle ways and adjoining sites. Structures of, or on, sites must not encroach across aisles or other exhibitor areas. Rigging permitted only by nominated contractors.

Stickers are not recommended, and cleaning charges will apply for any stickers found on the premises after the event that require removal.

If your site has any of the following elements, please contact the Event Organiser as additional safety measures or requirements may be necessary:

- A structure more than 2.4 metres high
- Any dangerous goods
- A discharge of noxious waste
- An LPG gas cylinder or any other type of compressed gas
- Naked flame

All materials used must also conform to the following fire proofing measures, materials must be:

- Non-combustible material
- Inherently non-flammable material
- Flame-proof fabric
- Self-extinguishing plastic or plywood, hardwood, pulp board or fibre board rendered flame-resistant by a process acceptable to the authorities.
- No crepe paper, corrugated cardboard, straw, untreated hessian or PVC sheet is allowed.



## **Food and Beverage**

### **3.1.22 Food and Beverage Distribution**

Food and beverage intended to be distributed may only be brought into the venue if approved by Summernats Management. This does not apply to Food Vendors. If you wish to give away food or samples from your stand then you must seek prior approval from the Event Organiser.

### **3.1.23 Official Partner Products**

Only Official Partner Products are permitted to be sold. A list will be provided to you closer to the event. Summernats will provide the contact details of Commercial Participants to these companies who will make contact to offer supply. Summernats has the right to extend this range to include non-alcoholic beverages, alcoholic beverages, and ice. Any Commercial Participant selling non-partner products will be stopped from operating at Summernats.

## **Pre / Post Event Storage**

If you require the use of pre or post event on site storage, you must apply with the Event Organiser.

### **3.1.24 Pre-Event Storage**

Pre-Event Storage is available for any items being delivered prior to the Event for use on trade sites. Goods will be stored in the Meguiar's Judging Pavilion – Building B and delivered to your site by Summernats Staff prior to Bump In. Please note these are stored at owners' risk.

Pre event storage is available from 19th December 2023 and is to be delivered to:

Attn: Commercial Manager

(Your Company Name and Contact Number)

Building B, 10 Flemington Rd

Mitchell ACT 2911

### **3.1.25 Post Event Storage**

Post event storage is available as overnight storage and MUST be collected by 5:00pm Monday 8th January 2024. Storage after Monday may be charged to the Commercial Participant. All items must be left on your site, packed and ready for transporting. Summernats staff will move it to Building B.

## Promotional Opportunities

### 3.1.26 Entrant Goodie Bag Inclusion

Summernats offer all Commercial Participants the opportunity to provide an item for inclusion the official 'Entrant Goodie Bag' and 'Platinum Goodie Bag'. This bag will be given to all vehicle entrants or platinum pass holders and must be an item of value or special offer. Inclusions are not to be a promotional leaflet.

If you wish to participate in this opportunity you will need to provide approximately 3,500 in quantity of your item. You must notify the Summernats Commercial manager and arrange for all goods to be received at the below address no later than 22nd December 2023.

Attn: Entrant Goodie Bag

(Your Company Name)

Building B, 10 Flemington Rd

Mitchell ACT 2911

### 3.1.27 Promotional Staff

Commercial Participants are permitted a maximum of four (4) Promotional Staff. Additional tickets will need to be purchased if your staff pass allocation does not cover the promotional staff. It is your responsibility to ensure the safety of your staff whilst on promotional duties and to ensure they are covered by your company's insurance.

## Sale of Cash and Carry

In the interests of your display and product security, all Commercial Participants are required to issue receipts for all sales to avoid security checking of patrons. It is requested that receipts be taped to a visible part of the outside of the packaging or of the product sold.

## Security

Summernats will provide security throughout the event site during bump in, event and bump out. Commercial Participants can also help to minimise the risk to themselves and others by remembering the following guidelines:

### DON'T:

- Leave small valuable items unattended. Lock all personal property – coats, briefcases, handbags, mobile phones, laptops, cash, etc. away during the event.
- Leave your stand unprotected while there are valuables on view.
- Think you have nothing worth stealing.
- Leave valuables in plain sight while parked in the car park.
-

DO:

- Challenge anyone behaving suspiciously and report it immediately to security or Summernats staff.
- Protect your list of visitors recorded for follow up.
- Be sure to have adequate insurance to cover your stand. Your stand and goods are not covered by the Organiser's insurance.
- Always report any thefts and be sure to get an incident report sheet completed.

## Environment & Sustainability

### 3.1.28 Single Use Plastic

In line with the ACT Plastic Reduction Act 2021, effective 1 July 2022, the following items are prohibited from sale, supply, or distribution in the ACT:

- Single-use plastic cutlery (including bioplastic cutlery)
- Single-use plastic stirrers (including bioplastic stirrers)
- Expanded polystyrene takeaway food and beverage containers.
- Single-use plastic straws (with exemptions for those who need them)
- Single-use plastic shopping bags at or below 35 micrometres in thickness.
- Cotton buds with plastic sticks
- Bioplastic alternatives (e.g. compostable plastic cutlery, compostable straws)

Under the Plastic Reduction (Public Event) Declaration 2022 (no 4), [Disallowable instrument DI2022-223](#), the following items are also prohibited at Summernats:

- Single-use plastic plates and bowls
- Single-use plastic takeaway containers

From 1 January 2024

- heavyweight and boutique plastic bags (greater than 35 microns in thickness).

Bioplastic is made from plant or other biological material instead of petroleum. While they may be marketed as a suitable alternative to conventional plastics, these products are not truly biodegradable and only break down in certain conditions that do not occur naturally.

Source: [www.nationalgeographic.com](http://www.nationalgeographic.com)

Visit the [ACT Government website](#) to find more information on the legislation, items and alternatives and FAQs.

## 4. KEY CONTRACT DATES

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Milestone	Date
First right of refusal period ends	12th February
25% Deposit due upon application	12th February
50% Mid-Year payment due	31st July
25% Final payment due	30th September
Supporting documents due (PLI, Dangerous Substance Permit Form, MSDS if applicable, Food Business Registration if applicable and Food Safety Supervisor Certificate if applicable)	30th September
Promotional item of value for 'Entrant Goodie Bag's (optional)	24th December

## 5. SUPPORTING DOCUMENTS

---

The following documentation is required to be submitted to the Summernats Event Organiser before 30<sup>th</sup> September 2023.

### 5.1.1 Insurance

Summernats Pty Ltd and Exhibition Park in Canberra will not cover the legal liability of any Commercial Participant and, shall not be liable, nor deemed to be liable for any loss, damage, theft or injury sustained by an Commercial Participant, or any employee of any Commercial Participant.

As a Commercial Participant at Summernats, it is a condition that you must have and maintain the following insurance:

- Public Liability Insurances as aforesaid to an amount of not less than \$20m
- Worker's compensation in respect of all persons employed or sub-contracted by them.
- Comprehensive cover including cover in relation to goods on display.
- Such further or other insurances as may be directed in writing by the Organisers from time to time.

Your current Public Liability Insurance Certificate of Currency must be provided with Summernats Pty Ltd, and Exhibition Park in Canberra listed as Interested Parties. If a current copy of your Public Liability Insurance Certificate has not been received prior to the event, you will not be permitted to trade at Summernats.

## 5.1.2 Dangerous Substance Permit Form & MSDS

All Commercial Participants are required to complete and return the Dangerous Substance Permit Form, to notify the Organiser and safety inspectors of these products, **even if you do not intend on having any onsite.**

Commercial Participants intending on displaying, selling or using dangerous goods at Summernats, must provide the MSDS (Material Safety Data Sheet) for each substance. For further information, please contact the Summernats Office.

## 5.1.3 Food Business Registrations

All Food Vendors trading at Summernats are required to have a current ACT Food business registration. Food vans are an exception and may trade without notifying the Health Protection Service provided they have a current food registration in another jurisdiction, i.e., NSW or QLD Health.

Food Business Registration Certificates must be on display and available for view by Summernats Management and ACT Health Inspectors.

Food vendors providing pre-packaged low risk foods (i.e., potato chips, confectionery) do not require registration with the Health Protection Service.

A copy of your current Food Business Registration or Interstate Registration/Notification must be provided to the Event Organiser.

Note that any fixed or portable Gas appliances must be compliant with relevant Australian Standards and compliance certificates readily accessible for any inspections undertaken by Summernats Management or Access Canberra.

## 5.1.4 Food Safety Supervisor Certificate

To address the emerging gaps in food safety knowledge, all registered food businesses will be required to appoint a food safety supervisor – a person who has advanced training and knowledge in food safety and has the ability to oversee the safe handling of food. Your Food Safety Supervisor Certificate must be on display and available for view by Summernats Management and ACT Health Inspectors.

A copy of your nominated Food Safety Supervisor's Certificate must be provided to the Event Organiser.